

Traineeship Corporate Communications

PR and Corporate Communications experts work in a complex field. This is why in our 1-year traineeship in Corporate Communications you will receive comprehensive training in PR, internal and external communications. You will get to know different areas of communications and get deep insights in the dynamic world of startups and digital businesses.

Your tasks:

- Support in internal and external communications
- Conception, organization and implementation of a wide range of communications projects, events and activities
- Creating and editing stories for various external and internal communication channels
- Social media management
- Working on PR concepts for different target groups and their implementation
- Briefings, research and media monitoring
- Support in press relations
- Editing, proofreading
- Responsibility for your own communications projects
- Support the Corporate Communications team in their daily work

Your profile:

- University/college degree in Communication Studies, Journalism or a comparable degrees with above-average grades
- Experience in Journalism and/or Public Relations
- Excellent English and German skills, bi-lingual is a plus
- The ability to present complex subject matter in easily understandable terms
- Clear, correct writing style
- Passion for Communications and Social Media
- Creativity
- Teamwork and organizational skills
- Experience abroad as part of your studies, such as internships or similar programs
- Performance orientation, reliability and responsibility
- A strong interest in the Internet and digital businesses
- Very good Microsoft Office skills
- Confidence and interest in working with new people and different cultures

Your chance:

- You will become part of a highly motivated and professional Team
- You gain the unique opportunity to experience and shape the construction of a recently founded company
- You can grow ideally due to a high level of planning freedom
- You will work at a modern and top equipped office in the heart of Berlin
- You profit from a communicative, creative and stimulating environment
- You will receive an appropriate reward

Would you like to be part of our success story? We are looking forward to your online application: <http://www.project-a.com/en/careers/jobs/?yid=430>

About Project A Ventures

Project A Ventures is a Berlin- based early-stage investor and company builder in the digital technology space. With financial support from an 80 million euro fund and operational expertise, Project A helps startups to build up competences in key areas such as IT, Performance Marketing, Business Intelligence and Organization Building, and thus contributes to their sustainable success.



The Project A experts have been involved in building more than 50 market leading companies worldwide within the last 15 years. The portfolio includes more than twenty startups. Project A has supported entrepreneurs in building companies such as Tirendo, Saatchi Art, nu3, Glow, Eyeota and Tictail.

More about Project A Ventures: <http://www.project-a.com/> and on our blogs <http://insights.project-a.com/> and <http://goto.project-a.com/>.