

Guide for ERASMUS-Students
in the
Department of Political and Social Science (OSI)
at the
Free University of Berlin

Academic YEAR 2011-12

Autumn/Winter Semester 2011/2012

Classes begin mid of October and end mid-February

Vacation period: two weeks end of December/beginning of January

Spring/Summer Semester 2012

Classes begin mid-April and end mid-July

Orientation days for all students: Dates available under

<http://www.polsoz.fu-berlin.de/polwiss/service/osilehre/einfuehrungstage/index.html>

Contact Information

Departmental ERASMUS Co-ordinator:

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<http://www.polsoz.fu-berlin.de/polwiss/studium/auslandsstudium/index.html>

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Course Registration and Transcript of Records

All courses and seminars listed in the course programme of the Department are open to ERASMUS students. See course offer under:

<http://www.polsoz.fu-berlin.de/polwiss/studium/kvv/index.html>

In order to obtain CREDITS, all students, including the ERASMUS students, have additionally to enrol for examinations and courses in a list provided by the teachers in the attended courses. After completing the courses, the students will be provided with a "transcript" (Schein) for each single course they have successfully taken. All single transcripts have to be brought to the Departmental Coordinator who will prepare the total Transcript of Records for the whole study period in Berlin.

Structure of Studies and ECTS Credits

The courses are classified into Grund- und Hauptstudium according to their contents. The Grund- und Hauptstudium do not simply correspond to Bachelor's and Master's level studies, as Grundstudium is usually completed after 2 years. Students are allowed to choose modules at both levels. However, we recommend undergraduate ERASMUS students to take modules of "Grundstudium". The attendance of courses offered by other Departments at our University is not allowed except the students have the permission by the Departmental ERASMUS-Coordinator to attend those courses. However, at least 20 ECTS have to be taken at the Department of Political and Social Sciences. The differentiation into Pflichtmodules, Wahlpflichtmodules, Aufbaumodules etc. does not apply to ERASMUS-students.

Students of economics are recommended to attend courses offered as (Internationale) Politische Ökonomie.

CREDITS are granted to a single lecture or a single seminar.

Regarding certification of the courses, students at OSI have the choice between a *Leistungsschein* or a *Teilnahmeschein*. Please keep in mind that each teacher can establish his/her own standards, but most courses require regular attendance, constant readings and an oral presentation for both *Teilnahmeschein* and *Leistungsschein*. For a *Leistungsschein* students furthermore have to take a written exam or write a final paper.

A Teilnahmeschein is valued 3 ECTS, a Leistungsschein 7 ECTS.

Please note that when attending courses at other departments, their respective ECTS-system applies.