

**Master Thesis**  
**in the Master's Programme**  
**Sociology – European Societies**

**Name of Student:** \_\_\_\_\_

**Name of Supervisor:** \_\_\_\_\_

**Name of Second Assessor:** \_\_\_\_\_  
(will be appointed by the board of examiners, proposal welcome)

Start of writing period as determined by the board of examiners:

Authorized working title received on:

Signature:

Submission of master thesis due on:

**Working title for master thesis s proposed by supervisor:**

\_\_\_\_\_  
Signature of supervisor

**Working title authorized by:**

\_\_\_\_\_  
for the board of examiners

***To be filled in by the examinations office***

Dear Madam, dear Sir,

the board of examiners have appointed you as second assessor for the a.m. master thesis. We would be very obliged if you were to submit your assessment within a period of four weeks after having received the master thesis. The thesis will be submitted In the exams office presumably in \_\_\_\_\_ and forwarded to your offices immediately.

Yours sincerely,

Daphne Stelter  
Examinations Office

## **Guidelines**

- The working period for your master thesis is five months.
- You will receive a working title that has been authorized by the board of examiners in the examinations office on the first day of your working period. You are free to choose the final title in accordance with your supervisor.
- You need to submit three hard copies of your thesis in the examinations office at the latest on the day your thesis is due. It can either be submitted in person before 3 pm in the exams office or sent by mail (date as postmark)
- The length of your thesis should be about 80 pages (approximately 24.000 words)
- The attached *declaration in lieu of oath* has to be attached to one copy of your thesis (the one for the examinations office)
- The board of examiners recommends that you seek the counsel of both assessors from the beginning

**Declaration in lieu of oath**

by

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This is to confirm my master thesis was independently composed/authored by myself, using solely the referred sources and support.

I additionally assert that this thesis has not been part of another examination process.

Berlin, \_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)