**Ausstellende Institution: Issuing Institution:**

Logo der Freien Universität Berlin

Freie Universität Berlin Fachbereich Politik- und Sozialwissenschaften, Ihnestr. 21

14195 Berlin

**Transcript of Records**

ECTS - European Credit Transfer System

Akademische(s) Studienjahr(e) 20\_\_\_/20\_\_\_

Academic Year(s) 20\_\_\_/20\_\_\_

**Nur für Studierende der Freien Universität**

**Only for FU students**

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| Name  Last name |  |
| Vorname  First Name |  |
| Straße  Street |  |
| PLZ  Postal code |  |
| Ort  Place |  |
| Studiengang  Degree Program |  |
| Geburtstag, Geburtsort  Date of birth, Place of birth |  |
| Matrikelnummer  Matriculation number |  |
| Datum der Immatrikulation  Matriculation date |  |
| Telefon  Phone (+49) |  |
| Email  Email |  |

**Durchschnittsnote:**

Overall average grade:

**Gesamte ETCS-Credits:**

Total ECTS-Credits:

**Transcript ausgestellt am:**

Transcript certified on:

Datum/Date

Unterschrift Prüfungsbüro

Signature examination office Stamp of institution

## Description of the institutional grading system:

Each academic year consists of two 6-month study semesters. Most courses and lectures are held and can be finished within one semester, some may take two or three semesters to be completed. Bachelor and Master studies at the Freie Universität Berlin are organized in study modules. Each module focuses on specific topics of the subject and contains a different number of thematically related study courses. Study modules can be completed by passing (grade 4.0 = “E” or better, see further down for more details) the associated exam(s). According to the workload (approx. in hours) ECTS-credits are given for each module.

## Workload → ECTS-credit

For each study course the workload is determined by the study regulations for each subject. An equivalent of approximately 30 hours of work (including lectures and self-study times) will lead to 1 ECTS credit point. Full-time students should acquire 30 ECTS credit points per semester / 60 ECTS credits per academic year.

For a bachelor degree, 180 ECTS-credits in a certain combination are needed, requiring at least 5400 hours of study work.

ECTS-credits for courses and modules will be given/accounted (for), if the achieved grade(s) reach(es) at least “ausreichend” (4.0 = E).

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| **Grades**  **Freie Universität Berlin** | **ECTS grades** | |
| 1.0 - 1.5 | A | very good |
| 1.6 - 2.5 | B | good |
| 2.6 - 3.5 | C | satisfactory |
| 3.6 - 4.0 | D | sufficient |
| 4.1 - 5.0 | F | failed |

**Auflistung der Lehrveranstaltungen und Module:**

**List of courses and modules:**

**Modul/Module:**

**Kurse/Course**

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**Modul/Module:**

**Kurse/Course**

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**Modul/Module:**

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Unterschrift/Datum Prüfungsbüro Stempel der ausstellenden Institution

Signature/Date examination office Stamp of institution

# Auflistung der Lehrveranstaltungen und Module:

**List of courses and modules:**

**Modul/Module:**

**Kurse/Course**

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Unterschrift/Datum Prüfungsbüro Stempel der ausstellenden Institution

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# Auflistung der Lehrveranstaltungen und Module:

**List of courses and modules:**

**Modul/Module:**

**Kurse/Course**

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Unterschrift/ Datum Prüfungsbüro Stempel der ausstellenden Institution

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